Faculty of Medicine Alternative CV TEMPLATE

General Instructions for Preparation of the Faculty of Medicine Curriculum Vitae

This CV template includes all section headings, but does not include pre-formatted tables or hidden text. Using it may be helpful for individuals who are converting lengthy CVs into the Faculty of Medicine format, *i.e.* those coming here from faculty appointments at other institutions, as it allows for copying and pasting entire sections from one document into the other.

We encourage most faculty, including all new faculty members, to use the template with pre-formatted tables, as it will be most helpful when organizing one’s information.

*(Please be sure to review the Instructions for the Faculty of Medicine Curriculum Vitae* *document before using this template)*

The Faculty of Medicine of Harvard University
Curriculum Vitae

Date Prepared:

Name:

Office Address:

Home Address:

Work Phone:

Work Email:

Education:

Postdoctoral Training:

Faculty Academic Appointments:

Appointments at Hospitals/Affiliated Institutions:

Faculty Membership in Harvard Initiatives, Programs, Centers, and Institutes

Other Professional Positions:

Major Administrative Leadership Positions:

Local

Regional

National

International

Committee Service:

Local

Regional

National

International

Professional Societies:

Grant Review Activities:

Editorial Activities:

* Ad hoc Reviewer
* Other Editorial Roles

Honors and Prizes:

Report of Funded and Unfunded Projects

Past

Current

Projects Submitted for Funding

Training Grants and Mentored Trainee Grants

Unfunded Current Projects

Report of Local Teaching and Training

Teaching of Students in Courses:

Formal Teaching of Residents, Clinical Fellows and Research Fellows (post-docs):

Clinical Supervisory and Training Responsibilities:

Research Supervisory and Training Responsibilities:

Formally Mentored Harvard Students (Medical, Dental, Graduate, and Undergraduate):

Other Mentored Trainees and Faculty:

Formal Teaching of Peers (e.g., CME and other continuing education courses):

Check the most appropriate statement below:

[ ]  *No presentations below were sponsored by 3rd parties/outside entities*

[ ]  *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

Local Invited Presentations:

Check the most appropriate statement below:

[ ]  *No presentations below were sponsored by 3rd parties/outside entities*

[ ]  *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

Report of Regional, National and International Invited Teaching and Presentations

Check the most appropriate statement below:

[ ]  *No presentations below were sponsored by 3rd parties/outside entities*

[ ]  *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

Regional

National

International

Report of Clinical Activities and Innovations

Past and Current Licensure and Board Certification:

Practice Activities:

Clinical Innovations:

Report of Teaching and Education Innovations

Report of Technological and Other Scientific Innovations

Report of Education of Patients and Service to the Community

Check the most appropriate statement below:

[ ]  *No presentations below were sponsored by 3rd parties/outside entities*

[ ]  *Those presentations below sponsored by outside entities are so noted and the sponsor(s) is (are) identified.*

Activities:

Educational Material for Patients and the Lay Community:

Recognition:

Report of Scholarship

Peer reviewed scholarship in print or other media:

Research Investigations

**Other peer-reviewed scholarship**

**Scholarship without named authorship**

**Non-peer reviewed scientific or medical publications/materials in print or other media:**

Reviews, chapters, and editorials

Books/textbooks for the medical or scientific community

Case reports

Letters to the Editor

Other non-peer reviewed scholarship

Professional educational materials or reports, in print or other media:

Local/Unpublished Clinical Guidelines and Reports:

Thesis:

Manuscripts Submitted to Preprint Servers (e.g., bioRxiv, medRxiv, Research Square)

Abstracts, Poster Presentations and Exhibits Presented at Professional Meetings:

Narrative Report